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Approved For Release 2005/08/16 : CIA-RDP92-00455R000100020015-7

D/Pers

83-5563

2 DEC 1983

MEMORANDUM FOR: Director of Personnel

25X1 FROM:

[REDACTED]
Chief, Position Management
and Compensation Division

SUBJECT: Request for Premium Pay for Administratively
Uncontrollable Overtime for FBIS Employees

25X1 1. I recommend your disapproval of the attached request for premium pay for administratively uncontrollable overtime for certain Foreign Broadcast Information Service (FBIS) employees. The request does not comply with regulations stated in [REDACTED]. The information required includes the frequency and duration of the irregular or occasional work required; names of employees performing such work; the nature of the work; and the necessity for employees for recognizing, without supervision, circumstances which require them to remain on duty. The request for premium pay for FBIS employees presents a general summary of the circumstances involved; however, more specific information is not included. Approval of this request as submitted would delegate Director of Personnel's authority to grant premium pay for administratively uncontrollable overtime unconditionally to the Director of FBIS. (U)

25X1 2. In some instances, the Director of Personnel has granted approval of premium pay for administratively uncontrollable overtime for certain Agency employees. In each case additional specific information was obtained by PMCD after receipt of the formal request. A blanket approval was granted on 27 June 1983 for Office of Technical Service (OTS) employees assigned to four regional overseas components. The employees are Technical Operations Officers whose primary duty is to provide technical support to Agency operational activities at any time, day or night, as circumstances warrant. A second blanket approval for premium pay was granted on 18 July 1983 for OTS employees assigned to Special Activities Division [REDACTED]. [REDACTED] These employees are Technical Operations Officers supporting Agency operational activities overseas. In both cases, the requirement for substantial TDY travel was

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validated by data provided by OTS and PMCD staff members who had recently surveyed these components. There are other OTS employees who are required to travel TDY. OTS requests premium pay for them on a case-by-case basis. Based on available information, the requirement for substantial TDY travel is not inherent in the FBIS positions. (C)

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3. The required information necessary for approval by Director of Personnel was discussed by a PMCD staff member with [redacted] DDS&T Personnel Officer. At no time was it indicated to us by [redacted] that the requested information was contained in the two FBIS memoranda. The following information is necessary:

a) Frequency - based on past operational activities, examples of overtime records for individuals involved in the support of these activities;

b) Organizations - identification of organizations involved in operational activities, positions and position grades. (U)

4. Upon receipt of this information, we will be glad to review the request. (U)



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